



UCF Board of Trustees

Facilities and Infrastructure Committee

September 27, 2024

Agenda Item

INFO-3: 2023-2024 Fixed Capital Outlay Budget Update

Proposed Action

For information purposes only and represents significant progress on projects across the university.

Authority for Board of Trustees Action

UCF Policy 3-211 - University Budget Process

Supporting Documentation Included

Attachment A: 2023-2024 Fixed Capital Outlay Budget Update

Facilitators/Presenters

Jon Varnell, Vice President for Administrative Operations

Summary of Key Observations/Recommendations

Design timelines for major projects result in substantial portions of available funds. This is expected as project timelines span multiple years due to timing, design, and workload. As of June 30, 2024, life-to-date budget was \$290M, and expenditures plus encumbrances totaled \$168M leaving a remaining available balance of \$122M. The remaining funds are primarily allocated to the following projects, all of which are on track for timely completion:

- Chemistry renovation- \$31M
- Biological Sciences renovation- \$29M
- John Hitt Library renovation- \$24M
- College of Nursing Building- \$12M

The variance between 2023-2024 estimated expenditures in the Fixed Capital Outlay Budget (FCOB) to actuals of \$21M is typical for this reporting. Several factors contribute to the complexity of estimating capital project annual spend including:

- Cash flow precision efforts- In 2024, the Planning, Design, and Construction team began developing a cash flow module within e-Builder. This initiative aims to enhance the accuracy of estimating and reporting projections.
- Invoice receipt and payment cycles- Invoicing and payment cycles typically have extended lead times, often extending up to two months from the completion of work. Contractors usually submit invoices within four to six weeks, followed by an additional two weeks for the invoice review and payment process. However, there can be significant variability in these time frames.
- Project complexity- Construction projects often have many interdependent tasks, making it challenging to predict how changes in one area will affect the overall timeline.
- Supply chain fluctuations- Predicting the availability and delivery timeframes for materials, supplies, and equipment can be challenging due to supply chain disruptions.

Additional Background

This update provides visibility on the progress and funding commitments made in support of the university's capital plan to the Board of Trustees. Ongoing projects from this update are carried forward to the 2024-2025 FCOB. The 2024-2025 FCOB is presented to the Facilities and Infrastructure Committee as an information item, and an action item in the Budget and Finance Committee.

Implementation Plan

This update is one component of the capital project reporting cycle. Ongoing projects as of June 30, 2024, transfer to the 2024-2025 FCOB.

Resource Considerations

Projects included in the update were previously approved in the 2023-2024 Fixed Capital Outlay Budget. New projects and cost revision approvals followed the university's policies and procedures.